CEMENT CORPORATION OF INDIA LIMITED

(A GOVT. OF INDIA ENTERPRISE.)
BOKAJAN CEMENT FACTORY
P.O.BOKAJAN CEMENT FACTORY-782490
DIST. KARBI ANGLONG (ASSAM)
CIN-U74899DL1965PLC004322
AN ISO 9001 : 2008 CERTIFIED COMPANY
TEL.: 03675-246106: 246987, FAX : 03675-246107
e-mail : cementcorporation2012@gmail.com

EMPLOYMENT NOTICE NO. 02/2015

Cement Corporation of India Limited, (A Government of India Enterprises), Bokajan Cement Factory, District Karbi Anglong, Assam, P.O. – Bokajan C.F.-782490 invites applications from eligible candidates, who are fulfilling the requisite criteria for filling up the following below mentioned vacancies.

Sl. No	Name of post	Grade/ Pay Scale	No. of vacancy	Job specification
1	**Jr. Chemist**	**(W-4) 8600-20900**	**3 (UR)**	**M.Sc. with one year's experience or B.Sc. with 3 years' experience in Cement Industry.**
2	**Jr. Engg.(Process)/Burner**	**(S-1) 12500-30400**	**5 (UR-4, OBC-1)**	**Graduate in Science or Diploma in Chemical/Elect./Mech. Engg. with 2 years experience as Burner.**

Interested candidates meeting the above specifications and between the age of 18 to 35 as on 1st March, 2015 may apply on or before **18.04.2015** and send their application strictly as per Application Format given below alongwith details of Educational qualification, Experience, with supporting documents and application fee of Rs.200/- (Rupees two hundred) only non-refundable (and in case of SC/ST Candidates they will not be required to pay any application fee) in the shape of Crossed Indian Postal Order(IPO)/ Demand Draft (D/D) payable to Cement Corporation of India Limited, Bokajan Cement Factory, Bokajan.

Age Relaxation

(i) The cutoff date for determining upper age limit is **01.03.2015.**

(ii) The upper age limit is relaxed by 05 years for SC/ST and 03 years for OBC(non-creamy layer) candidates.

HOW TO APPLY

Candidates fulfilling the above criteria may take out a print of the application form from our website www.cementcorporation.co.in and fill up the form in capital letters and sent by 'ordinary post' only to the following address :

To,
The HOD(P&A),
Cement Corporation of India Limited,
Bokajan Cement Factory,
P.O. Bokajan Cement Factory,
Dist. Karbi Anglong (Assam)
Pin- 782490

NOTE:

1. CCI shall not be responsible for any postal delay or any loss/delay due to any other reason.

Contd…2

2. Candidates already in service in Govt./Semi Govt./Autonomous Bodies must apply thorough proper channel as per Govt. norms or produce No Objection Certificate at the time of interview.

3. Candidates applying for 2 (two) different posts must apply separately for each posts.

4. Incomplete applications will be summarily rejected.

5. Application received after the last date of submission will neither be entertained nor returned.

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Please affix your recent passport size photograph

Application format for Supervisory /Non -Supervisory category candidate.
(To be filled in English in Capital Letters by the Candidate only)

1 Name of the post applied for : _____

2 Name of the applicant : _____

3 Father's Name /Husband's Name : _____

4 Present Address : _____

_____

5 Permanent Address : _____

_____

6 Telephone/Mobile No. : _____

7 E-mail : _____

8 Date of Birth (DD/MM/YYYY) : _____ Exact Age **(YY/MM/DD)** _____
(as on 01.03.2015)

9 Sex (Male/Female) : _____

10 Nationality : _____

11 Marital Status : _____

12 Category : _____
SC/ST/OBC(NCL)/General

Contd….2

13 Educational and Technical Qualification **:**

Examination/Degree passed		School/College/ Institution	Year of Passing	Board/ University	% of marks	Subjects

14. Experience (if any)

(a) Total Experience : _____ Years _____ Months

Name of the Organization and address	Period of employment		Post held	Pay scale	Salary drawn	Nature of duties
	From (mm/yyyy)	To (mm/yyyy)				

15 Name & address of the Employment Exchange & Regn. No. :

16 Have you ever been arrested in a criminal cases or convicted, fined or imprisoned for violation of any law (excluding minor traffic violation) or is any disciplinary/vigilance case pending/ever instituted against you or have you been barred/disqualified by a public Service Commission/University or any other educational authority from appearing in its examinations ? Yes/No.

If 'Yes give details :

I hereby declare that the particulars stated in the above application form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed. In case any of the information is found to be false, incorrect and misleading at any stage, I shall have no claim against cancellation of my candidature and/or taking other legal action as deemed fit by CCI.

Indian Postal Order/Demand Draft No : ……Date:……

Signature of the candidate

Date :